

Letter of Experience Regarding Transportation Service Delay

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally address my recent experience with [Transportation Service Name] on [Date of Incident]. Unfortunately, my scheduled transportation was delayed, causing a series of inconveniences.

The service was supposed to arrive at [Scheduled Time], but it did not arrive until [Actual Arrival Time]. This delay resulted in [describe impact, e.g., missed appointments, additional costs, etc.].

I appreciate your attention to this matter and hope to hear how you intend to rectify the situation to prevent future occurrences.

Thank you for your prompt attention.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]