

Letter of Intent

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to express our intent to explore a collaboration in transportation services between [Your Company Name] and [Recipient Company Name]. Our mutual goal is to enhance transportation efficiencies and improve service delivery.

We believe that our combined expertise and resources can lead to innovative solutions that will benefit both parties. We are particularly interested in discussing the following areas:

- Shared logistics networks
- Coordinated scheduling
- Cost-saving strategies

We propose a meeting on [Proposed Date] to further discuss the potential collaboration and to explore how we can work together to achieve our mutual goals. Please let us know if this date works for you or suggest an alternative.

Thank you for considering this opportunity. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]