

Transportation Service Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally address my concerns regarding inadequate tracking information for my recent shipment (Tracking Number: [Insert Tracking Number]) handled by your transportation service. The shipment was scheduled to arrive on [Insert Expected Date], but I have yet to receive any updates on its status.

Throughout the shipping process, I was unable to obtain reliable tracking information from your website or through customer service channels. This lack of communication has caused significant inconvenience, and I am disappointed with the level of service provided.

I request that you investigate this matter urgently and provide me with detailed tracking updates for my shipment. Additionally, I would appreciate any clarification regarding your tracking policies to avoid similar issues in the future.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]