

# Partnership Proposal Letter

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a partnership between [Your Organization] and [Recipient Organization] to address [specific social issue or need]. Our organizations share a common goal of improving the community and providing essential services to those in need.

At [Your Organization], we have been actively involved in [briefly describe your organization's mission and activities related to the social service]. We believe that by combining our efforts and resources, we can create a more significant impact on [specific target population or community].

We would like to invite you to discuss potential collaboration opportunities, including [mention any specific projects, programs, or services you have in mind]. We are confident that together we can enhance our outreach and effectiveness.

We would appreciate the opportunity to meet with you at your convenience to discuss this proposal further. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this partnership opportunity. We look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]