

Interview Schedule Confirmation

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for an interview for the [Position Title] at [Agency Name]. Below are the details of your interview:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Address or Virtual Link]
- **Interviewer:** [Interviewer's Name]

Please confirm your attendance by replying to this email. If you have any questions, feel free to reach out.

We look forward to meeting you!

Best regards,
[Your Name]
[Your Position]
[Agency Name]
[Contact Information]