

Revenue Summary

Date: [Insert Date]

To: [Insert Recipient Name]

[Insert Recipient Title]

[Insert Organization Name]

[Insert Organization Address]

Dear [Recipient Name],

We are pleased to provide you with a summary of the revenue generated by [Insert Social Service Agency Name] for the fiscal year [Insert Fiscal Year]. This summary outlines our financial performance and reflects our commitment to serving the community.

Revenue Summary

Source of Revenue	Amount (\$)
Government Grants	[Insert Amount]
Donations	[Insert Amount]
Fundraising Events	[Insert Amount]
Program Fees	[Insert Amount]
Other Income	[Insert Amount]
Total Revenue	[Insert Total Amount]

We are grateful for the support we receive from our partners and donors, which allows us to continue our vital work in the community. If you have any questions regarding this report or would like more detailed information, please do not hesitate to contact us.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Social Service Agency Name]

[Contact Information]