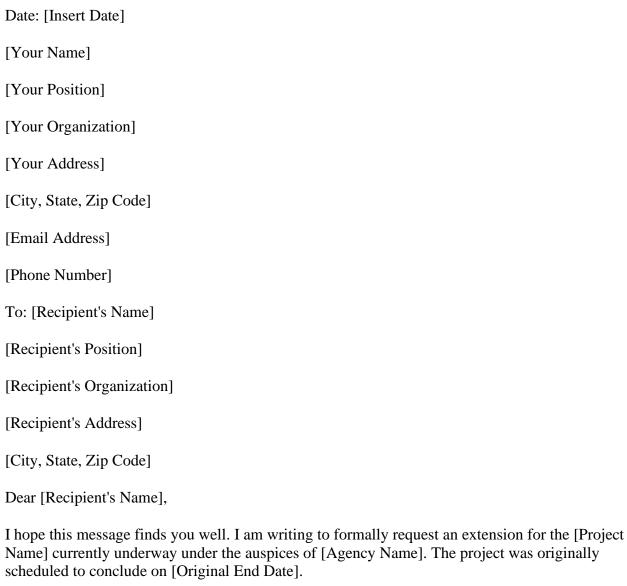
Request for Extension of Project Timeline



Due to [briefly explain the reason for the request, e.g., unforeseen circumstances, additional data collection needs, etc.], we believe that an extension would greatly benefit the project's outcome

We are therefore requesting an extension of [Number of days/weeks/months] to complete the project by [Proposed New End Date]. We are committed to delivering high-quality results and ensuring the project's success.

and allow us to meet our objectives more comprehensively.

Thank you for considering our request. We greatly appreciate your support and understanding. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you have any questions or require further information.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]