

Volunteer Participation Confirmation

Date: [Insert Date]

Dear [Volunteer's Name],

Thank you for your commitment to volunteer with [Social Service Agency Name]. We are pleased to confirm your participation in our upcoming activities.

Activity Details:

- **Activity Name:** [Insert Activity Name]
- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

We appreciate your willingness to contribute your time and skills to help our community. Please arrive 15 minutes early to ensure a smooth start.

If you have any questions, feel free to contact us at [Insert Contact Information].

Thank you for making a difference!

Sincerely,

[Your Name]

[Your Title]

[Social Service Agency Name]

[Contact Information]