

Letter of Grant Funding Rejection

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for submitting your grant application to [Agency's Name] for funding consideration. We appreciate the time and effort you devoted to your proposal and your commitment to serving our community.

After a thorough review of all applications, we regret to inform you that we are unable to fund your project at this time. This was a difficult decision as we received many outstanding proposals, and unfortunately, our funding resources are limited.

We encourage you to revisit your proposal and consider applying in our next funding cycle. We value the important work you are doing and would love the opportunity to consider your efforts in the future.

Thank you once again for your interest in partnering with [Agency's Name]. We wish you all the best in your ongoing endeavors.

Sincerely,

[Your Name]

[Your Title]

[Agency's Name]

[Agency's Address]

[City, State, Zip Code]