

# Letter of Rejection for Funding Request

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

Thank you for your recent application for funding to support [describe project or program name]. We appreciate the time and effort you invested in your proposal and your commitment to making a difference in our community.

After careful consideration, we regret to inform you that we cannot provide funding for your project at this time. This decision was not made lightly, as we received many compelling applications, and our available resources are limited.

Although we cannot support your project financially, we encourage you to keep our agency in mind for future funding opportunities. We also suggest exploring other funding sources that may align with your goals.

Thank you again for your dedication to [mention the community or cause]. We wish you the best in your efforts and hope to see your continued impact on the community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]