

Performance Acknowledgement

Date: [Insert Date]

To: [Caregiver's Name]

From: [Your Name]

Subject: Acknowledgement of Your Outstanding Performance

Dear [Caregiver's Name],

We would like to take a moment to express our sincerest appreciation for the exceptional care and support you have provided to our clients at [Agency Name]. Your dedication and professionalism have made a significant impact on their lives and are truly commendable.

Over the past [duration], you have consistently demonstrated empathy, compassion, and a commitment to excellence in all aspects of your role. Your ability to connect with our clients and meet their needs has not gone unnoticed.

Thank you for being a valuable member of our team, and for your unwavering commitment to our mission. We look forward to your continued success and contributions.

Warm regards,

[Your Signature]

[Your Name]

[Your Position]

[Agency Name]