

Negotiation Initiation Letter

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Title]
[Organization Name]
[Organization Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally initiate a negotiation process regarding the ongoing social service conflicts that have arisen between [Your Organization's Name] and [Recipient's Organization Name].

Given the importance of our programs and the communities we serve, I believe it is crucial for us to come together to discuss the issues at hand and explore potential solutions that benefit all parties involved.

I propose that we schedule a meeting at your earliest convenience to discuss our concerns and collaboratively work towards a resolution. Please let me know your available times, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Title]
[Your Organization Name]
[Your Contact Information]