

Request for Housing Assistance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Agency's Name]

[Agency's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request housing assistance from your agency. Due to [briefly explain your situation, e.g., financial hardship, loss of employment, etc.], I am currently facing challenges in securing stable housing for myself and my family.

As a result, I would appreciate any assistance you can provide, whether it be financial aid, information on local housing resources, or guidance through the application process.

Thank you for your time and consideration. I look forward to your prompt response.

Sincerely,

[Your Name]