

# Engagement Letter for Local Business Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Business Owner's Name],

I hope this letter finds you well. I am writing on behalf of [Organization Name], an organization dedicated to [brief description of the organization's mission]. We are currently planning our upcoming social service activities aimed at [briefly describe the purpose of the activities, e.g., assisting underprivileged communities, providing education, etc.], and we would like to invite [Business Name] to be a part of this impactful initiative.

We believe your involvement could greatly enhance our efforts, and we are seeking local businesses to partner with us as sponsors. As a sponsor, your business will receive [list benefits, e.g., recognition in marketing materials, social media mentions, opportunities to engage with the community, etc.], which will showcase your commitment to community service and engagement.

We would be thrilled to discuss various sponsorship levels available, including [briefly outline sponsorship options or include a brochure if applicable]. Your support can make a significant difference in the lives of those we serve.

We would love to set up a meeting to discuss this opportunity further. Please feel free to contact me directly at [your phone number] or [your email address] to discuss this exciting partnership.

Thank you for considering this opportunity to support our community. We look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]