

# Letter of Request for Consideration

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]

[Recipient Name]  
[Recipient Title]  
[Agency Name]  
[Agency Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to express my interest in being considered for a position on the [specific committee name] at [Agency Name]. I am passionate about [briefly explain your dedication to social service] and believe that my background in [your relevant experience or qualifications] would allow me to contribute effectively to the committee's goals.

I have been involved in [mention any relevant experience or volunteer work], which has equipped me with a solid understanding of the challenges faced by our community. I am eager to collaborate with fellow committee members to help develop strategies and initiatives that address these issues.

I would be grateful for the opportunity to discuss my application further. Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]