

Proposal for Support

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Social Service Agency's Name]

[Agency's Address]

Dear [Recipient's Name],

I am writing to propose a partnership between [Your Organization's Name] and [Social Service Agency's Name]. Our mission is to [briefly state your organization's mission and goals]. We believe that together, we can make a substantial impact on the community.

As you may know, [briefly describe the issue or need that your proposal addresses]. We are seeking your support to [describe what you need from the agency--funding, resources, collaboration, etc.].

We would like to [outline your proposed actions and how they align with the agency's objectives]. Partnering with us will not only help in [mention benefits for the agency/community], but also strengthen the relationship between our organizations.

Please find attached a detailed proposal that outlines our objectives, timeline, and budget for this initiative. We would greatly appreciate the opportunity to discuss this further and explore potential synergies between our organizations.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]