

Letter of Interest in Extending Support

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Position]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express our interest in extending support to [Insert Social Service Agency Name]. As a dedicated organization, we understand the vital role that social service agencies play in our community.

We believe that with our resources and expertise, we can further enhance the services provided by your agency, thus benefiting the individuals and families you serve. We are particularly interested in [mention specific area of interest or program].

We would appreciate the opportunity to discuss this proposal further and explore how we can collaborate to strengthen our efforts in serving the community.

Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]