

Official Announcement of Community Service Awards

Date: [Insert Date]

Dear Community Members,

We are thrilled to announce the recipients of this year's Community Service Awards. These awards recognize individuals and groups who have made significant contributions to improving our community through their selfless acts of service.

Award Recipients:

- **[Recipient Name 1]** - For outstanding contributions to [specific service or initiative].
- **[Recipient Name 2]** - For dedicated volunteer work at [specific organization or event].
- **[Organization or Group Name]** - For exemplary community outreach programs.

We invite all community members to join us in celebrating these outstanding individuals during our upcoming awards ceremony on [Insert Date and Time] at [Insert Venue].

Thank you for your continued support in fostering a spirit of community service.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]