

# Service Approval Notification

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to inform you that your application for services at [Agency Name] has been approved. You will be receiving the following services:

- [Service 1]
- [Service 2]
- [Service 3]

Your service start date is [Insert Start Date]. Please contact us at [Agency Phone Number] or [Agency Email] if you have any questions or need further assistance.

Thank you for choosing [Agency Name] for your support needs.

Sincerely,

[Your Name]  
[Your Title]  
[Agency Name]  
[Agency Address]