

Insurance Reimbursement Request for Funeral Expenses

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I am writing to formally request reimbursement for funeral expenses incurred for my beloved [Relation, e.g., mother, father], [Deceased Name], who passed away on [Date of Death]. Our policy number is [Policy Number].

Attached to this letter are the necessary documents, including:

- A copy of the death certificate
- Itemized invoice from the funeral service provider
- Proof of payment

The total amount requested for reimbursement is [Total Amount]. I would appreciate your prompt attention to this matter as it would greatly assist in alleviating the financial burden during this difficult time.

Thank you for your consideration. Should you require any further information, please do not hesitate to contact me at the phone number or email provided above.

Sincerely,

[Your Name]