

# Service Inquiry Response

Dear [Recipient's Name],

Thank you for reaching out to [Agency Name] regarding your inquiry about partnering with us for social services. We appreciate your interest in collaborating to better serve our community.

We are currently reviewing our partnership opportunities and would love to discuss potential initiatives that align with our mission. Your proposal regarding [specific details of the inquiry] has been noted and we believe it holds great potential.

We would like to schedule a meeting to explore this further. Please let us know your availability for the upcoming weeks so we can arrange a suitable time.

Thank you once again for your inquiry. We look forward to the possibility of working together to make a positive impact.

Best regards,

[Your Name]

[Your Position]

[Agency Name]

[Contact Information]