

# Follow-up Inquiry Response

Dear [Recipient's Name],

Thank you for reaching out to us regarding your inquiry. We appreciate your interest in our services at [Agency Name].

We wanted to follow up on your previous question about [specific inquiry topic]. Our team is currently reviewing the information and we aim to provide you with a comprehensive response as soon as possible.

If you have any additional questions or need further assistance in the meantime, please do not hesitate to contact us at [phone number] or [email address].

Thank you for your patience and for considering [Agency Name]. We look forward to assisting you further.

Sincerely,

[Your Name]

[Your Position]

[Agency Name]

[Agency Phone Number]

[Agency Email Address]