

You're Invited!

Dear [Client's Name],

We are thrilled to invite you to our New Client Orientation at [Agency Name]! This event is designed to help you understand the services we offer and how we can support you on your journey.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Address]

Please RSVP by [RSVP Date] to confirm your attendance.

We look forward to meeting you and embarking on this journey together!

Warm regards,

[Your Name]

[Your Title]

[Agency Name]

[Contact Information]