

# Dear [Client's Name],

We hope this message finds you well. We are reaching out to invite you to a re-engagement session hosted by [Social Service Agency Name]. This session is designed to provide support, resources, and connections within our community.

**Date:** [Date]

**Time:** [Time]

**Location:** [Location or Virtual Link]

We understand that circumstances may change and we want to ensure you continue to receive the services you need. Your well-being and success are important to us.

Please RSVP by [RSVP Deadline] to confirm your attendance. If you have any questions or require assistance, do not hesitate to contact us at [Contact Information].

We look forward to seeing you there!

Warm regards,

[Your Name]

[Your Title]

[Social Service Agency Name]

[Phone Number]

[Email Address]