

# Demand for Legal Representation Services

Date: [Insert Date]

[Your Name]

[Your Position]

[Social Welfare Organization Name]

[Organization Address]

[City, State, Zip Code]

To: [Law Firm/Attorney Name]

[Law Firm/Attorney Address]

[City, State, Zip Code]

## **Subject: Demand for Legal Representation Services**

Dear [Attorney's Name],

We are writing to formally request legal representation services for [briefly describe the issue or situation requiring legal assistance, e.g., "a case involving child custody and welfare"]. As a social welfare organization, we aim to ensure the rights and well-being of our clients, and we believe that legal expertise is crucial in navigating this matter effectively.

We have identified your firm as a potential representative due to your extensive experience in [mention relevant experience or expertise]. We would like to discuss the possibility of engaging your services and the potential for collaboration in this urgent matter.

Please find attached relevant documentation for your review. We request a meeting at your earliest convenience to discuss this matter further.

Thank you for your attention to this important request. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Social Welfare Organization Name]

[Contact Information]