

Volunteer Service Agreement

Date: [Insert Date]

Volunteer Name: [Insert Volunteer Name]

Address: [Insert Volunteer Address]

Dear [Insert Volunteer Name],

We are pleased to have you volunteer with us for our social service initiative. This letter serves as a formal agreement outlining the terms of your volunteer service.

1. Role and Responsibilities

You will be volunteering as [Insert Role/Title] and are expected to fulfill the following responsibilities:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

2. Duration of Service

Your volunteer service is expected to begin on [Insert Start Date] and conclude on [Insert End Date], subject to renewal and mutual agreement.

3. Commitment

You agree to commit [Insert Number of Hours] per week to the initiative.

4. Confidentiality

You agree to maintain confidentiality regarding all the information you may obtain during your volunteer service.

5. Termination

This agreement can be terminated by either party with [Insert Notice Period] written notice.

We are excited to work with you and appreciate your willingness to contribute to our initiative.

Best regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]