

# Appointment Cancellation

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you that I must cancel my appointment scheduled for [Date] at [Time] due to health issues.

I apologize for any inconvenience this may cause and appreciate your understanding in this matter. I would like to reschedule my appointment at a later date if possible.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]