

# Eligibility Confirmation Letter

Date: [Insert Date]

Client Name: [Client's Full Name]

Client Address: [Client's Address]

City, State, Zip Code: [City, State, Zip Code]

Dear [Client's First Name],

We are pleased to inform you that your application for assistance from [Agency Name] has been reviewed, and we have confirmed your eligibility for our services.

Based on the information provided, you qualify for the following assistance:

- [Type of Assistance 1]
- [Type of Assistance 2]
- [Additional Assistance if applicable]

Your eligibility is valid until [Insert Expiration Date]. Please ensure that you keep us updated with any changes to your situation that may affect your eligibility.

If you have any questions or need further assistance, please do not hesitate to contact us at [Agency Phone Number] or [Agency Email Address].

Thank you for reaching out to [Agency Name]. We look forward to supporting you.

Sincerely,

[Your Name]

[Your Title]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

[Agency Phone Number]

[Agency Email Address]