

# Request for Grant Funding for Senior Services

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Funding Organization]

[Organization Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to request grant funding for our senior services program at [Your Organization]. Our program aims to [briefly describe the purpose/goals of the program, such as providing health services, social activities, and assistance for seniors in the community].

Over the past [number] years, we have successfully served [number] seniors, providing them with essential resources and support. However, due to [explain any challenges or needs, such as increased demand or funding cuts], we are seeking your assistance to continue and expand our services.

The total funding request is [amount] to cover [list specific expenses such as staffing, materials, events, etc.]. Your support will enable us to [explain the impact of the funding on the community/seniors you serve].

We appreciate your consideration of our request and would be happy to provide any additional information you may need. Thank you for your commitment to supporting the well-being of seniors in our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]