

Partnership Proposal Letter

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a partnership between [Your Organization] and [Recipient Organization] to enhance our community's social services. Our agencies share a common mission of [briefly state common goals or missions], and I believe that by collaborating, we can create a greater impact.

At [Your Organization], we are currently working on [briefly describe current projects or initiatives]. We have identified several areas where partnering with [Recipient Organization] could strengthen our efforts, including [list potential collaboration areas].

I would love the opportunity to discuss this proposal with you in more detail. Please let me know a convenient time for us to meet or have a call. I am confident that together, we can leverage our resources and expertise to better serve our community.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]