

Gift Request for Family Assistance Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request assistance from your family services program. Our family is currently facing some challenging circumstances and we would greatly appreciate any support you can provide.

Specifically, we are in need of [mention specific gifts or assistance needed, e.g., food supplies, clothing, financial assistance]. This support would help our family immensely during this difficult time.

Thank you for considering our request. We are hopeful for your assistance and support.

Sincerely,

[Your Name]