

# Community Service Endorsement Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to endorse [Applicant's Name] for the [Name of Grant] grant application. As a [Your Title/Position] at [Your Organization's Name], I have had the privilege of observing [Applicant's Name]'s commitment to community service and their impactful contributions to our [community/program].

[Applicant's Name] has been involved with [specific projects or activities] which have [describe the impact on the community]. Their dedication and selflessness in serving others exemplify the spirit of community service and align with the values upheld by [granting organization].

I wholeheartedly support [Applicant's Name]'s application for this grant and believe that their continued efforts will further enhance our community. If you have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering this endorsement.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization's Name]

[Your Address]

[City, State, Zip Code]