

Personal Property Liquidation Evaluation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to provide you with an evaluation of the personal property for liquidation purposes. After thorough assessment and consideration, I have compiled the following information regarding the items to be liquidated:

Item Evaluation

Item Description	Condition	Estimated Value
[Item 1]	[Condition]	[Value]
[Item 2]	[Condition]	[Value]
[Item 3]	[Condition]	[Value]

The total estimated value of the personal property is [Total Value]. If you have any questions or require further clarification on the evaluation, please do not hesitate to reach out.

Thank you for your attention to this matter, and I look forward to your response.

Sincerely,

[Your Name]