

# Notification of Public Holiday Exemption Approval

Dear [Recipient's Name],

We are pleased to inform you that your request for a public holiday exemption has been approved. This exemption will apply on [specific date(s)].

Please ensure that all necessary arrangements are made to comply with the exemption, including informing your staff and adjusting any schedules as required.

If you have any questions or need further assistance, do not hesitate to reach out to us.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]