

# Corporate Ethics Policy Acknowledgment

Date: \_\_\_\_\_

To: [Employee Name]

Position: [Employee Position]

Department: [Employee Department]

Dear [Employee Name],

We are committed to maintaining the highest standards of integrity and ethics in all aspects of our operations. As an employee of [Company Name], you are expected to adhere to our Corporate Ethics Policy.

By signing this acknowledgment, you confirm that you have received, read, and understood the Corporate Ethics Policy and agree to comply with its provisions.

Please sign and return this document by [due date].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

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## Acknowledgment

I, [Employee Name], acknowledge that I have received and understood the Corporate Ethics Policy of [Company Name].

Signature: \_\_\_\_\_

Date: \_\_\_\_\_