

Intellectual Property Protection Notice

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to formally inform you that [Your Company/Organization Name] holds intellectual property rights for [describe the intellectual property, e.g., "the design of our product," "the software regarding X," etc.], protected under [mention relevant laws or agreements, e.g., "the Copyright Act," "the Patent Act," etc.].

It has come to our attention that [describe the infringement or unauthorized use, e.g., "you have been using our patented design without permission," "you are distributing our copyrighted material," etc.]. This action constitutes a violation of our intellectual property rights.

We kindly ask that you [describe the action you wish them to take, e.g., "cease and desist all uses of our intellectual property," "provide a written acknowledgment of our rights," etc.] by [provide a deadline, e.g., "within 14 days of receiving this letter"].

If we do not receive a satisfactory response by the aforementioned date, we may be compelled to take further action to protect our rights, which could include legal measures.

Thank you for your immediate attention to this matter. We hope for an amicable resolution.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]