

# Request for Expungement Hearing

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Court's Name]  
[Court's Address]  
[City, State, Zip Code]

Dear [Judge's Name/Clerk's Name],

I am writing to formally request a hearing regarding the expungement of my criminal record. My name is [Your Full Name], and my case number is [Case Number].

Details of my case are as follows:

- Date of arrest: [Date]
- Charge(s): [Charge(s)]
- Date of conviction: [Date]
- Jurisdiction: [Court Name/Location]

I believe I am eligible for expungement based on [reason for eligibility; e.g., completion of sentence, time elapsed since conviction, etc.].

I respectfully request that a hearing be scheduled at your earliest convenience to discuss this matter. Thank you for your attention to this request.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]