

# Letter of Notice for Border Crossing Permission

Date: [Insert Date]

To Whom It May Concern,

This letter is to formally request permission for border crossing for the purpose of educational travel. The details of the trip are as follows:

- **Traveler's Name:** [Insert Full Name]
- **Date of Travel:** [Insert Travel Dates]
- **Destination:** [Insert Destination]
- **Purpose of Visit:** Educational exchange program related to [Insert Details]

We assure you that all necessary documentation and safety protocols will be adhered to during this travel. We appreciate your consideration of this matter and look forward to your prompt response.

Should you require any further information, please do not hesitate to contact me at [Insert Contact Information].

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Title]

[Your Institution/Organization]