

Application for Border Crossing Permission

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Border Control Authority Name]
[Authority Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request permission to cross the border for business purposes. I am [Your Position/Title] at [Your Company Name], located at [Company Address]. We are engaged in [briefly describe your business and purpose of crossing].

The specific dates I intend to cross the border are from [Start Date] to [End Date]. During this time, I will be involved in [briefly outline the planned activities, meetings, or transactions].

Attached to this letter, you will find the necessary documentation, including [list any relevant documents, such as company registration, appointment letters, etc.].

I assure you that I will adhere to all regulations and requirements stipulated by the border authorities. I greatly appreciate your consideration of my request and look forward to your favorable reply.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Company Name]