

# Electoral Roll Correction Request

Date: [Insert Date]

To,

The Electoral Officer,  
[Insert Office/Department Name]  
[Insert Address Line 1]  
[Insert Address Line 2]  
[Insert City, State, ZIP Code]

Subject: Request for Correction in Electoral Roll due to Change in Citizenship Status

Dear Sir/Madam,

I, [Your Full Name], son/daughter of [Parent's Name], residing at [Your Address], wish to request a correction in the electoral roll regarding my citizenship status.

Please note that due to [briefly explain reason for citizenship change, e.g., naturalization], my citizenship status has changed from [Old Citizenship Status] to [New Citizenship Status]. I kindly request you to update the electoral roll to reflect this change.

My details are as follows:

- Name: [Your Full Name]
- Address: [Your Address]
- Electoral Roll Number: [Your Electoral Roll Number]
- New Citizenship Status: [Your New Citizenship Status]

I have attached all the necessary documents to support my request, including [list of documents such as proof of citizenship, identification, etc.].

Thank you for your attention to this matter. I look forward to your prompt action on my request.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Full Name]  
[Your Contact Number]  
[Your Email Address]