

# Request for Forbearance

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Lender's Name]  
[Lender's Address]  
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a forbearance on my loan due to unforeseen circumstances. Unfortunately, I have encountered [briefly describe the situation, e.g., loss of employment, medical emergency, etc.], which has significantly impacted my financial situation.

My loan account number is [Your Loan Account Number]. I have always made my payments on time until this situation arose, and I am committed to resolving my obligations as soon as I am able. I kindly ask for your understanding and support during this difficult time.

Please let me know what information or documentation you may require to process my request. I appreciate your consideration and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]