

# Letter of Demand for Tax Identification Number

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the issuance of a Tax Identification Number (TIN) as it is imperative for [reason for needing TIN, e.g., tax filing purposes, business registration]. Despite my previous requests, I have not yet received the necessary documentation.

The details required for processing the TIN are as follows:

- Full Name: [Your Full Name]
- Address: [Your Address]
- Date of Birth: [Your Date of Birth]
- Social Security Number (if applicable): [Your SSN]

Please treat this matter with urgency as further delays could result in [any potential consequences, e.g., penalties, fines]. I appreciate your prompt attention to this request and look forward to your swift response.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Company Name]

[Your Contact Information]