

Application for Legal Heir Certification

Date: [Insert date]

To,
The [Designation/Title],
[Department/Office Name],
[Address],
[City, State, Zip Code].

Subject: Application for Legal Heir Certification for Insurance Claims

Dear Sir/Madam,

I, [Your Name], son/daughter of [Deceased's Name], aged [Your Age], residing at [Your Address], am writing to request a Legal Heir Certificate for the purpose of claiming insurance benefits related to my late [relation, e.g., father, mother], who passed away on [Date of Death].

The details of the deceased are as follows:

- Name: [Deceased's Full Name]
- Date of Birth: [Date of Birth]
- Place of Death: [Place of Death]
- Insurance Policy Number: [Policy Number]

In support of my application, I have attached the following documents:

- Death Certificate
- Proof of Relationship (e.g., Birth Certificate, Marriage Certificate)
- ID Proof of the Applicant

I request you to kindly process my application at your earliest convenience, to help facilitate the insurance claim process. Thank you for your attention to this matter.

Yours faithfully,
[Your Signature (if sending a hard copy)]
[Your Name]
[Contact Number]
[Email Address]