

Identity Authentication Letter

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Financial Institution's Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request identity authentication in connection with my account at [Financial Institution's Name]. Below are the necessary details for your review:

Account Holder Information:

Name: [Your Name]

Account Number: [Your Account Number]

Date of Birth: [Your Date of Birth]

Social Security Number: [Your SSN]

Identification Documents Attached:

- Copy of Government-Issued ID
- Recent Utility Bill
- W-2 or Tax Return (if applicable)

These documents are submitted to verify my identity as part of your institution's compliance requirements. I appreciate your prompt attention to this matter and look forward to your confirmation.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]