

Identity Affirmation Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company/Organization Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to affirm my identity for official purposes. My personal details are as follows:

- **Full Name:** [Your Full Name]
- **Date of Birth:** [Your Date of Birth]
- **Gender:** [Your Gender]
- **Identification Number:** [Your ID/Passport Number]
- **Current Address:** [Your Current Address]

This letter serves to confirm that the above information accurately represents my identity. Should you require any further information, I would be happy to assist.

Thank you for your attention to this matter.

Sincerely,

[Your Name]