

Transfer Admission Notification

Date: [Insert Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your transfer application to [University/College Name] has been successful. Your admission records have been processed and you are now officially an admitted student for the [Term/Year].

Enclosed are the details of your transfer admission:

- **Program of Study:** [Insert Program]
- **Admission Date:** [Insert Admission Date]
- **Student ID:** [Insert Student ID]

Please confirm your acceptance of this offer by [Insert Deadline]. Should you have any questions or require further assistance, feel free to contact our admissions office at [Insert Contact Information].

Congratulations on your acceptance! We look forward to welcoming you to our campus.

Sincerely,

[Your Name]
[Your Title]
[University/College Name]
[Contact Information]