

Partnership Termination Agreement

Date: [Insert Date]

To: [Partner's Name]
[Partner's Company Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

We, [Your Company Name], and [Partner's Company Name], hereby agree to terminate our partnership agreement dated [Insert Date of Original Agreement] effective immediately as of [Insert Termination Date].

This decision has been mutually agreed upon due to [brief reason for termination]. All obligations and responsibilities regarding the partnership will be settled by the termination date.

We appreciate the collaboration we have shared and wish you all the best in your future endeavors.

Kind regards,

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Your Contact Information]