

Civil Partnership Registration Request for Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title/Position]

[Office/Department Name]

[Office Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to request information regarding the civil partnership registration process at your office.

As I am considering entering into a civil partnership, I would appreciate it if you could provide details on the necessary steps, documents required, and any associated fees.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]