

Civil Partnership Registration Compliance Checklist

Date: _____

To: _____

Address: _____

Dear [Recipient's Name],

This letter serves as a compliance checklist for the registration of your civil partnership. Please ensure that you have completed the following items:

- Completed application form
- Proof of identity for both partners (e.g., passport, driver's license)
- Proof of residency (e.g., utility bill, bank statement)
- Valid notice of intention to register
- Payment of registration fee
- Any additional documentation as required by local laws

Please review each item carefully and ensure that all documents are submitted by the registration deadline.

Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]