

Update on Inhabitant Registration Records

Date: [Insert Date]

To Whom It May Concern,

We are writing to inform you of an important update regarding the inhabitant registration records in our municipality. As part of our commitment to maintaining accurate and up-to-date records, we have recently conducted a review and update of the inhabitant registration database.

This update includes:

- Corrections to inaccuracies found in the records.
- Additions of new inhabitants who have joined our community.
- Removal of records for individuals who have moved away or are no longer residents.

If you believe that your information is incorrect or if you have recently moved to our municipality and have not registered, we kindly ask you to contact our office at [Insert Contact Information]. Your timely response will ensure that our records remain accurate and accessible.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]